



Ref. No.: CFS/ PTA Elections 2024/ 2024-2025

Date: 4th May 2024

Dear Parents,

The scheduled Election of the Parent Teachers Association of Cambridge Foundation School, Rajouri Garden Extn., New Delhi – 110027, will be held out of the General Body of the Parents on Saturday, 11th May 2024 as per the following details:

Cluster	Classes	Cluster	Classes
1	I & II	5	IX
2	III & IV	6	X
3	V & VI	7	XI
4	VII & VIII	8	XII

The primary aims and objectives of the Parent Teachers Association are:

1. To continuously regulate the academic activities and to ensure that they are in interest of the students for their all-round development.
2. To develop and link academics with co-curricular activities in order to provide exposure to the students in various fields.
3. To develop a multi-faceted personality in each and every student.

As you are well aware, the past two years have been an ordeal for us all, but the School through your cooperation, the focused approach of the Management and the hard work of the teachers and support staff managed to ensure continuity of education in both scholastic and co-scholastic areas. Despite, pandemic, the School has:

- Attained excellent CBSE Results in both Class X and XII
- Been selected as the 2nd Best School in West Delhi in an independent survey conducted by the Times Group.

The Election of the Executive Committee of the Parents amongst the General Body of the Parents of the School will be conducted under the following rules and guidelines.

RULES FOR ELECTION TO THE EXECUTIVE COMMITTEE OF PARENT TEACHERS ASSOCIATION

1. The Executive Committee shall have Eight (8) representatives of the Parents one from each Class Cluster; Classes I & II, Classes III & IV, Classes V & VI, Classes VII & VIII, Class IX, Class X, Class XI and Class XII.
2. Only One Parent – either Father or Mother of each student of the School will be eligible to vote for a representative of a particular Class Cluster, in which their ward is studying.
3. Entry to the School premises during Election hours will be regulated and only the Voter Parent having with him/her the School Circular and a Parent Identity Card (issued by the School) will be permitted to enter the School, through Gate Nos. 1 and 2.
4. The Voter Parent must have cleared all dues in respect of their ward for the month of May 2024 and must carry with him/her the Fee Paid Receipt duly stamped by the Fee



Cambridge Foundation School

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Department of the School.

5. The signatures of the Voter Parent will be verified with the School records.
6. The School will appoint a Returning Officer to ensure the smooth conduct of the Election.
7. The decision of the Returning Officer in all matters of the Election process and results will be final and binding.

Parents are requested to take a keen interest by participating in the Election of the Executive Body of the Parent Teachers Association of Cambridge Foundation School, which shall be constituted for a term of 2 Years, i.e. from May 2024 to April 2026. Parents desirous of contesting in the Election of the Parent Teacher Association Executive Body may obtain the Nomination Form from the School Reception.

NOMINATION

1. The Nomination Form can be collected by the Parents from the School Reception on Tuesday, 7th May 2024 between 12:00noon and 2:00pm.
2. Parents interested in filling their Nomination must carry their Parent Id-Card issued by the School when collecting the Nomination Form.
3. Nomination Forms duly filled in all respects must be submitted at the School Reception on Wednesday, 8th May 2024 between 12:00noon and 2:00pm.
4. The List of Contesting Candidates will be displayed on the School Notice Board on Thursday, 9th May 2024 at 2:00pm.

VOTING

The Voting will be conducted strictly as per the following schedule:

Saturday, 11 th May 2024		
Time	Entry – Gate No 1	Entry – Gate No 2
	Classes	Classes
08:00am – 09:00am	III & IV	XII
09:15am – 10:15am	IX	VII & VIII
10:30am – 11:30am	V & VI	X
11:45am – 12:45am	I & II	XI

COUNTING OF VOTES

The Counting of Votes will be done on Saturday, 11th May 2024, at 1:00pm, in the presence of the Manager, Vice Principal, Head Mistress, the Returning Officer and the Parents who are contesting the Election.

You are requested to ensure that the maximum number of Parents should participate and cooperate for the smooth functioning of the Election, which has always been maintained and ensured by the efforts of the Parents, Teachers and Staff, and the School Management.

Sd/-

Manager

Cambridge Foundation School