Cambridge Foundation School
Rajouri Garden Extn., New Delhi - 110027
Ph.: 011-41001112, 1113, 1114 Mob.: 9599385666, 6667
Website: https://www.cambridgefoundationschool.com
Email: info@cambridgefoundationschool.in
principal@cambridgefoundationschool.in
accounts@cambridgefoundationschool.in

Ref. No.: CFS/ PTA Elections 2026/ 2026-2027 Date: 4th May 2026

Dear Parent,

In the spirit of partnership and collective responsibility, we are placed to announce the upcoming election of the Parent Teacher Association (PTA) Executive Committee of Cambridge foundation School, Rajouri Garden Extn. New Delhi 110027. It will be conducted in the School premises on Thursday, 14th May 2026 as per the following details.

Cluster	Classes	Cluster	Classes
1	I & II	5	IX
2	III & IV	6	X
3	V & VI	7	XI
4	VII & VIII	8	XII

The primary aims and objectives of the Parent Teachers Association are:

1. To ensure the continuous review and effective regulation of academic practices, keeping the students' best interest at the core and promoting their holistic development.
2. To meaningfully integrate academic and co-curricular domains, enabling students to gain wide exposure & develop competencies across diverse fields.
3. To facilitate the comprehensive development of each student by nurturing intellectual, emotional, social & creative dimension of personality.

The School takes immense pride in its consistent Academic Excellence, reflected in commend-table CBSE result in classes X and XII, along with its growing recognition as a leading institution in West Delhi.

The Election of the Executive Committee of the Parents from the General Body of the Parents of the School will be conducted under the following rules and guidelines.

RULES FOR ELECTION TO THE EXECUTIVE COMMITTEE OF PARENT TEACHERS ASSOCIATION

1. The Executive Committee shall have Eight (8) representatives of the Parents one from each Class Cluster; Classes I & II, Classes III & IV, Classes V & VI, Classes VII & VIII, Class IX, Class X, Class XI and Class XII.
2. Only One Parent – either Father or Mother of each student of the School will be eligible to vote for a representative of a particular Class Cluster, in which their ward is studying.
3. Entry to the School premises during Election hours will be regulated and only the Voter Parent having with him/her the School Circular and a Parent Identity Card (issued by the School) will be permitted to enter the School, through Gate Nos. 1 and 2.
4. The Voter Parent must have cleared all dues in respect of their ward for the month of May 2026 and must carry with him/her the Fee Paid Receipt duly stamped by the Fee Department of the School.
5. The signatures of the Voter Parent will be verified with the School records.
6. The School will appoint a Returning Officer to ensure the smooth conduct of the Election.
7. The decision of the Returning Officer in all matters of the Election process and results will be final and binding.

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Parents are invented to play an active & meaningful role by participating in the election of the Executive Body of the Parent Teacher Association of CFS to be constituted for tenure of two years from May 2026 to April 2028. Those parents who aspire to contribute more directly by contesting the election may obtain their prescribed nomination form from the school reception.

NOMINATION

1. The Nomination Form can be collected by the Parents from the School Reception on Monday, 11th May 2026 between 12:00noon and 2:00pm.
2. Parents interested in filling their Nomination must carry their Parent Id-Card issued by the School when collecting the Nomination Form.
3. Nomination Forms duly filled in all respects must be submitted at the School Reception on Tuesday, 12th May 2026 between 12:00noon and 2:00pm, along with Copy of Parent's and Student's Id-Card, Copy of Fee Receipt for the month of May 2026, a recent Passport Size Photo of Nominee and Student with white background.
4. The List of Contesting Candidates will be displayed on the School Notice Board on Wednesday, 13th May 2026 at 2:00pm.

VOTING

The Voting will be conducted strictly as per the following schedule:

Thursday, 14th May 2026		
Time	**Entry – Gate No 1**	**Entry – Gate No 2**
	Classes	**Classes**
08:00am – 09:00am	III & IV	XII
09:15am – 10:15am	IX	VII & VIII
10:30am – 11:30am	V & VI	X
11:45am – 12:45am	I & II	XI

COUNTING OF VOTES

The Counting of Votes will be done on Thursday, 14th May 2026, at 1:00pm, in the presence of the Manager, Vice Principal, Head Mistress, the Returning Officer and the Parents who are contesting the Election.

We earnestly urge you to ensure maximum participation as your collective involvement is the cornerstone of a fair, vibrant & smoothly conducted election process. The spirit of active engagement and cooperation consistently up held by our parent community, teacher's staff & school management- has always been the defining strength of our institution.

Sd/-
Manager
Cambridge Foundation School